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| **In Attendance:** | Kerri Emberlin, Donna Laning, Kirsten Thompson, Scott McCracken, Shawna Cloet, Kristen Bell-Samson, Scott Pouillandre, Dwayne Schira, Shelley Miles, Bryan Thompson, Kurt Scott, Donna Tune, Kevin Boudreault, Doug Dwyer |
| Regrets: | Kory Jolley, Ryan Elliott, Jason Hewitt |
| Welcome & Call to Order | 8:37am |  |
| Approval of the Minutes of Previous Meetings |   | **Moved by:** Scott **Seconded by**: Bryan **CARRIED** |
| Business Arising | 1. Volunteers for Bulldogs game: covered in Kevin’s report
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| Dwayne Schira, President | -Medals and certificates ordered for Esso awards-Confidentiality forms completed and he will place in slots of all executive members |  |
| Kevin Boudreault, 1st Vice President (Rep Convenor) | - Reps –spoken with coaches about which division they should be in. Novice/Atom/Bantam/Juvenile move to C and Midget/PeeWee stay at CC we should here by Monday whether it is approved. This is where they fit within their loop.- Bulldogs – need volunteers 6-8 parents and kids to do Chuck a Puck (Bantams to cover), Tykes and IP will be informed of which entrance to go to on Dec. 11th (Bay street doors – at box office) First Ontario security will take everyone in – 1 parent/+kid to go to dressing room and they need their tickets with them. MUST HAVE WRISTBANDS TO RE-ENTER-  |  |
| Bryan Thompson, 2nd Vice President (Novice/Atom/PeeWee LL Convenor) | - winding down first ½ - 1 Atom team requesting money from Scotia Bank as fundraising. We will find out which team has done this and we will ask if there was a tax receipt provided without our knowledge. Only treasurer is permitted to provide receipts and only the Bantam team is permitted to fundraise for their US tournament.- **ACTION**: Shawna will contact Atom coach to find out what has happened with the donation |  |
| Shelley Miles, 3rd Vice President (Bantam/Midget LL Convenor | - coaches are providing positive feedback on clinics that are happening- goalie clinic has been great- coach clinic was good and informative. Enjoyed working with other coaches-Final days March 11/12th – Ingersoll and ? hosting (Six Nations has declined)- upcoming Intertown AGM vote - would like final days removed and change to do best 2/3 game series (Final Days are an expensive model) There is a gate fee to help cover some costs. |  |
| Kirsten Thompson, Treasurer | Bottle Drive: we made $4200/17 teams = $250/team APPROVED- A parent would like to pay for a tournament through a business and would like a receipt. This is the same as getting sponsorship and it is not permitted. **ACTION**: we need to find out if it is the same team as the ScotiaBank proposal and bring them in for a meeting to discuss by-laws and constitution boundaries. |  |
| Kory Jolley, Development Director | **ABSENT** |  |
| Scott McCracken, Tournament Director | **-** Tyke tournament is cancelled as not enough teams registered- Atom/PeeWee LL we have 7 teams each March 21/22- Bantam/Midget LL we have 3 teams each (our Midget teams have not committed as of yet) April 1/2- **ACTION**: revisit next year about having our teams mandatory participation. Should there be a discount, should the dates be altered (meeting to be scheduled post tournament dates)- IP tournament to be scheduled for March 4th **ACTION**: advertise the IP tournament asap- working on how to find out if a team has paid for the tournament with Kirsten- HTG site is a learning curve – not sure if teams receive a confirmation once registered |  |
| Donna Laning, Operations Director | - time keeping and gate fees we are running about the same revenue as last year- sponsor lists have been updated-Yins has not paid yet and they want to sponsor a LL team – Partners gave us money and would like to do this again next year. **ACTION**: we need a list of team/sponsors- Kevin approached by Waterford Truck and Trailer - contact info exchanged with Donna L. re: sponsoring a team - this could be a possible sponsorship for the LL tournament-  |  |
| Kurt Scott, Risk Management/Speak Out | - police checks coming in and needs a list of bench staff to ensure all have the appropriate paperwork completed-  |  |
| Doug Dwyer IP/Tyke Convenor | - Dover doesn’t have Novice LL so all dropped to Tyke- has spoken with convenors about 7 year olds and under but there are no rules written- Money given to Kevin for the Bulldogs tickets. They have sold 210 tickets |  |
| Kristen Bell- Samson, Registrar | **-** almost all teams are rostered. Some coaches having trouble getting bench staff certification- Juvie players still owe some money- if there is an IP tournament we need all parents to complete RIS and coaching staff rostered. Rosters need to be submitted by January 10th/ AP players are February**ACTION**: Bryan will connect with the parents to explain eligibility to play in tournaments if RIS is not completed-Tim Coates and Dwayne can be added to at-large list-  |  |
| Shawna Cloet, Special Events | - pictures went well- if pictures were missed they can come on Dec.21st |  |
| Donna Tune, Media & Communications | **ACTION**: will do the Bantam/PeeWee LL bars when she has the name of the sponsors. - new jerseys arrived in time for picture day- We will replace the jersey that was cut off the Bantam player by EMS |  |
| Kerri Emberlin, Secretary | - nothing to report |  |
| Ryan Elliott, Referee in Chief | **Scott for Ryan:**- officials’ module for website is in the works: Scott met with Haldimand web signer and the site will link and generate info for all. Shares info with schedulers. We are looking to keep up with the practices used by other areas to make it more efficient and professional. There is a cost $150 and we have previously approved.- We can move towards this by the New Year- Would like to see an on ice mentorship on a voluntary basis Atom LL and below once a month – will talk with Ryan about this  |  |
| Jason Hewitts, Equipment Manager | **ABSENT** |  |
| **New Business** |
|  | 1. Date of AGM (Kerri): Awards/AGM – April 8th
2. Kevin – raise the roof we would like to do a hall up top of the arena to make it a nice newer facility – the drawings are completed with Kevin Church. This is a personal project with Kevin but he wanted us to be aware of it.
3. Shelley: need responses to emails sent as a common courtesy

Meeting adjourned: 9:58am | 1st; Kerri 2nd Donna L. carried |
| **Next Meeting** | January 15th  |