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| **In Attendance:** | Dwayne Schira, Donna Laning, Ryan Elliott, Shelley Miles, Donna Tune, Kurt Scott, Kevin Boudreault, Kerri Emberlin, Doug Dwyer, Bryan Thompson, Kirsten Thompson, Jason Hewitt |
| Regrets: | Kristen Bell-Samson, Shawna Cloet, Scott McCracken, Kory Jolley |
| Welcome & Call to Order | Called to order – 6:08pm |  |
| Approval of the Minutes of Previous Meetings |   | **Moved by:** Kevin **Seconded by**: Shelley**CARRIED** |
| Business Arising | 1. Referee payment: Ryan has sent information to Bryan. They have been in contact through email about the process. An email has gone to all officials, response is positive. Important that the game number is on the envelope. **ACTION: Ryan and Bryan to have a conversation to answer all questions/concerns. --Shelley has volunteered to do all the LL games and Doug will do Tyke, Donna L. doing Rep until we are able to work out the kinks.**

**There is some basis of building relationships with this process between refs and teams.** 1. Code of Conduct Sign-offs - completed but it is not on our website. We need to put it on the site again. **ACTION: Kerri to provide to Donna T.**
2. Funds remaining to be spent: Motion: spend no more than $9000 including tax for new jerseys to ensure all teams have at least 1 yellow set plus 1 black in each division ( 5 Yellow, 2 black and 1 white) 1st Bryan, 2nd Kerri carried
3. Police Check policy (KBS)
4. Smaller nets for IP/Tyke – Motion: Spend $700 for 4 nets 1st Kirsten 2nd Jason carried.
5. Proposal for registration deadlines- TBD
6. Female Dressing rooms/Arena staff assigning separate visitor dressing for females: looking at putting in swim type lockers so that each player has their own lock for their game time.
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| Dwayne Schira, President | * A few issues to deal with, but things have not been too bad. Issue with Midget team last year not using their Rep fee. Should have been brought forward by AGM. Rep fees will be utilized by all teams. It was mentioned that parents who had brought the issue forward did not get responded to.
* Some midget player challenges.
* Juvies are set up – Greg King is coaching, Janine is Manager, Rob Flokstra is Trainer, Jamie Baker is an assistant coach.
* Kevin will put the Juvie games on the site
* All gate passes are done and will be given to the teams. Coaches will need to make sure that the Rep fee is paid.
* Tickets for 50/50 are done and picked up. Shawna will get lists from KBS and break down how many for each team.
* Bottle drive flyers done – Shawna will need to get out to the teams to hand out in the community.
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| Kevin Boudreault, 1st Vice President (Rep Convenor) | * The ONEdb was renewed for Kevin but we are not sure if everyone is updated. Trying to get Bryan his own email . Trying to get ref and timekeepers module but has not been having any luck getting a response.
* Bulldogs game logistics have been finalized. We have paid a deposit and the rest is due in the next 2 weeks 11:45 – 12:30 to conduct 2- 20 minute games. IP for ½ ice and Dover game. We have a section at the end right at the glass. We need 15 adults to run the 50/50 – the Bantam players can sell pucks. If we sell programs we will get a cut of that as well. 50% chuck, 25% of 50/50 plus $3/ticket
* We can sell tickets at the gate on Mondays/Thursdays
* Motion : pay the remaining $3861.31 1st Kevin, 2nd Dwayne carried
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| Bryan Thompson, 2nd Vice President (Novice/Atom/PeeWee LL Convenor) | * Smoothing out the kinks
* Novice was easy only 1 team, but multiple teams is difficult in trying to accommodate team preferences
* Challenges around new payment of referees communicated and reiterated the interim process of Shelley working with the Managers
* Need some wording for next year about parent requests for how teams are set up.
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| Shelley Miles, 3rd Vice President (Bantam/Midget LL Convenor | * Parent meetings told all parents that they need to be registered on time or they won’t play
* Donation money submitted
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| Kirsten Thompson, Treasurer | * Writing lots of cheques
* Nevada account there is $16,000 and to maintain no service charge we need $10,000 to cover and ATM
* Shawna needs to take a statement to the County to show no balance.
* **ACTION: get access to online banking to review transactions**
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| Kory Jolley, Development Director | * **ABSENT**
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| Scott McCracken, Tournament Director | * **ABSENT**
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| Donna Laning, Operations Director | * All Rep teams have sponsors with exception of Archie’s Cabbage (he is out of Country right now)
* Need more LL sponsorship money in switching OPG to Yins for Midget LL. Procyck can move to another team.
* The clock is working, heat is going to be fixed on the county’s dime. They are going to fix up the audio through Audio Ave to make it user friendly. They will place the t.v. in a sealed cabinet. We may need a laptop to run the tv and they will look after it.
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| Kurt Scott, Risk Management/Speak Out | * Police checks are not coming in yet.
* Greg and Janine King have shown them to Dwayne. Kurt needs a copy.
* Kurt needs bench staff lists so that he can check who is in need
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| Doug Dwyer IP/Tyke Convenor | * Tykes are good and IP is split to 2 levels
* IP 1 first years/beginners
* IP 2 more experienced
* Tyke tournament on December 17 – Dover, Norwich and Waterford confirmed. We will need to see about cancelling Juvie ice.
* **ACTION: Scott to schedule the tournament through OMHA website**
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| Kristen Bell- Samson, Registrar | * **ABSENT**
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| Shawna Cloet, Special Events | * **ABSENT**
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| Donna Tune, Media & Communications | * Rep jerseys out and resizing goalie jerseys
* Will need to do an inventory at the end of the year due to the switching
* We have socks for all of the teams
* Sent test emails and waiting to hear back from some Executive members. Please check Junk mail.
* We are allowing name bars as long as they are stitched on along the double stripe
* The team letters will be put on by Donna T so they are done appropriately
* **ACTION: Donna L. will create a drawing showing where the name bars go and place on the website.**
* Sign – to be updated with Bantam Dance, we also need the Bulldog game advertised a few weeks prior
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| Kerri Emberlin, Secretary |  |  |
| Ryan Elliott, Referee in Chief | * Report on Referee payment
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| Jason Hewitts, Equipment Manager | * Atom LL and Juvie socks to be handed out. Will need more XL socks.
* Atom black jerseys have been handed out and Bryan will count out what is needed and provide the other black jerseys to Jeff.
* On holidays next week so will straighten up room. There is goalie equipment to be removed
* Needs ice pads, health kits – can purchase as needed and give receipt to Kirsten
* There are lots of Waterford Jerseys that we need to get rid of. We can use as give aways during the reunion.
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| **New Business** |
|  | 1. Kassidy Rathwell new facility bookings clerk
2. Some parents are able to get money through their work to donate to their teams – companies need tax receipt. We can only give tax receipt if donated to the organization.
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| **Next Meeting** | November 6, 2016 8:30am |